

To Suppliers,

Revision of Guideline for Green procurement and related Documents

Dynabook Inc. has revised its “Guideline for Green procurement” and related documents and posted the revised information on its web site. Please follow the new procedures. Thank you for your understanding and cooperation.

1. URL

English : URL=<http://dynamabook.com/pc/env/eng/green/index.html>
Japanese : URL=<http://dynamabook.com/pc/env/green/index.html>

2. Revised documents and effective date

- 1) Guideline for Green Procurement (Ver.12) is described on the back cover of guideline)
General Requirements on Purchase Specifications and Drawings (Rev.15)

1)-1 Summary of revision

Regarding the details, please refer the Guideline for Green Procurement Ver.11 and General Requirements on Purchase Specifications and Drawings Rev.15

- I. Change of Company Name
- II. Addition of description for requirement of packaging
(4. Requirement for packaging material)
(Only addition of explanation and no change about restriction is included.)

1)-2 Effective date

All parts or products that are supplied from **Jan. 1, 2019**, only new documents should be applied.

- 2) Use / Non-use declaration (Rev.11.10)

Regarding the details, please refer to “Use / Non-use declaration Rev.11.10”.

2)-1 Summary of revision

- I. Change of Company name
- II. Revision of “Instruction sheet” and “Declaration sheet”
Addition of description for requirement of packaging
(Item 10 on Table 6 on the sheet, “Instruction sheet” and “Remark” portion on the sheet, “Declaration(Rev.11.10)”
(Only addition of explanation and no change about restriction is included.)

2)-2 Effective date

- I. Please apply new documents for the parts or products that are applied from **Jan 1, 2019**.
- II. Could you please submit new version of Use / Non-use declaration (Rev.11.10) also for the parts or products that is under investigation as much as possible.